

PROPERTY INPUT FORM (Rider to Contract)

Once Complete FAX to: 630-214-8160

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PLEASE FILL IN, CIRCLE, OR BOLD THE FIELDS BELOW WITH INFORMATION THAT ACCURATELY DESCRIBES YOUR PROPERTY: If you'd like us to email/fax you a prior MLS listing of your house with some of the information below, please email us, we find that this reduces the number of errors. PLEASE PRINT CLEARLY and use UPPER CASE.

Street address of property for sale _____ City _____ State ____

Zip Code _____ County _____ Township _____ Waterfront (Yes/No) ____

Type of Property (Please circle one) : **Detached Single Family / Condo / Townhouse / Multi Family / Land / Coop/ Other:** _____

PIN # (Permanent Index Number/Parcel ID #, please look up from old Property Tax Bill) _____

Multiple PINs (Yes/No) _____

Total Taxes paid \$ _____ Year _____ (please check your prior tax bill. IMPORTANT Must be accurate)

Tax exemptions: Home Owner, None, Senior, Other (Please circle one)

Monthly Assessment amount \$ _____, Special Assessment (yes/no) \$ _____.

Monthly Assessments Include (e.g. cable, water etc.): _____

Subdivision _____ Corporate Limits _____

Directions to Home _____ (45 Chars Max)

Model ____ Built before 1978 (Yes/No) ____ Year built _____ Age: _____ Acreage _____

Lot Dimensions _____ Total # of Rooms (excluding bathrooms) ____

Waterfront: Yes/No | Appox Square Feet of Built Area: _____ |

Ownership: Condo/ Coop/Fee Simple/ Fee Simple with Home Owner Association (Circle One)

Bedrooms ____ # Baths ____ Master Bath (Yes/No) ____ # Fireplaces ____

Basement (Yes/No) ____ Basement Bath ____

Parking: Garage (Yes/No) _____, # of Cars _____, Attached _____, Detached _____, Elec. Opener _____, Carport _____, Leased _____, Owned _____, Deeded Sold Separately _____, Heated _____, Permit _____, Off Alley _____, Street _____, Apron _____, Valet _____, Guest _____

NOTE: ALL ROOM DIMENSIONS ARE REQUIRED BY MLS:

Living Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Dining Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Is Dining Rm separated or combined with Living or Family Rm? _____

Kitchen Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Family Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Master Bed Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Bed Rm #2 Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

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Bed Rm #3 Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Bed Rm #4 Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Bed Rm #5 Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Other Rm Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

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Other Rm Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

School District Names/Numbers: Grade _____ Jr. High _____ High _____

REMARKS: MLS allows only a brief, 6-line description of your property's main selling points. The first line has **45 characters**. Lines 2-5 have **60 characters each INCLUDING BLANKS**. Please print in UPPER CASE and PLEASE PRINT CLEARLY

LINE 1(45Chars): _____

LINE 2(60 Chars) _____

LINE 3(60 Chars) _____

LINE 4(60 Chars) _____

LINE 5(60 Chars) _____

Air Conditioning: Central, partial, space pac, window units, # of units _____, zoned, none

Amenities: Clubhouse, park/playground, pool, tennis court, horse barn, landing strip, pond/lake, community dock, water rights

Appliances: Double oven, oven/range, microwave, dishwasher, refrigerator, freezer, washer, dryer, disposal, compactor, grill indoors

Attic: Yes/no, full, dormer, finished, full, internal stair, pull-down door, , unfinished

Basement: Yes/no, full, partial, walkout, finished, partially finished, crawl, cellar, English, sub-basement, slab, exterior access, other, none

Baths: Master full, master half, shared master, whirlpool, sauna, separate shower, handicap shower, steam shower, double sink, bidet

Driveway: Asphalt, brick, concrete, dirt, gravel, circular, shared, off alley, off street, side, heated, other

Electric System: Circuit breakers, fuses, 150 amp, 100 amp, 200 amp, 60 amp, 30 amp

Equipment: Humidifier, water softener owned, water softener rented, central vac, tv-cable, tv-antenna, tv-dish, security system, , fire sprinkler, CO detector, ceiling fan, intercom, sump pump, lawn sprinkler

Building Exterior: Aluminum vinyl siding, brick, frame, stone, other _____

Features: Handicap access, handicap equipment, deck, patio, screened porch, vaulted/cathedral ceiling, skylight, balcony, porch, gazebo, greenhouse, storage shed, underground sprinkler, dog run, horse barn, tennis court, boat dock, above-ground pool, in-ground pool, hot tub, sauna, dry bar, wet bar, roof deck

Type of Foundation: Block, brick, concrete, pillars, stone, wood, other

Fireplace: Wood burning, electric, gas logs, gas starter, decorative only, foundation only, room(s) located in _____

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Kitchen: Eat-in Breakfast bar, eat-in table, galley, island, pantry, butler’s pantry, closet pantry, walk-in pantry

Heating System: Gas, electric, oil, propane, solar, forced air, steam, baseboard, radiant, radiators

Water Source: Lake Michigan, public, private, well

Sewer Source: Mechanical, private, shared, public, stream, hold tank, overhead shower, other

Improvements: Sidewalks, streetlights, paved street, curbs/gutters, public sewer, private sewer

Lot Description: Beach, corner, cul-de-sac, fenced yard, irregular, lake, professional landscaping, pond, riverfront, water view, wooded lot

Lot Size: <.25 ac, .25-.49 ac, .50-.99 ac, 1-1.99 ac, 2-4.99 ac, 5-9.99 ac, 10+ ac, oversized Chicago lot, standard Chicago lot

Time Buyer May Take Possession: Closing, immediate, negotiable, other _____

Roof Material: Asphalt/glass rolled, Asphalt/glass shingle, metal, rubber, slate, tar & gravel, tile, wood shank shingles, other _____

Home Style: American 4 square, bi-level, brownstone, bungalow, cape cod, colonial, contemporary, cottage, English, farmhouse, French provincial, Georgian, greystone, log, mediterranean/Spanish, prairie, quad level, Queen Anne, ranch, rowhouse, step ranch, traditional, tri-level, tudor, Victorian, other _____

of Stories: _____

FOR CONDO & TOWNHOME SELLERS ONLY:

Unit # _____, total # of units _____, # of days condo board has to approve sale _____,

Pets allowed (yes/no) _____, cats _____, dogs _____, pet weight limit _____

Unit Features: handicap access, handicap equipment, private entrance, end unit, elevator, laundry in unit, door monitored by TV, storage, balcony, vaulted ceilings, skylight, hardwood floors, storms/screens, fenced yard, deck, patio, porch, greenhouse, sauna/steam rm, grill-outdoors, bar-dry, bar-wet, master antenna, hot tub, flexicore

Common Area Amenities: exercise rm, storage, golf course, health club, on-site manager, park/playground, party rm, sundeck, pool-indoors, pool-outdoors, receiving rm, restaurant, sauna, security door locks, service elevator, tennis court, valet/cleaners, whirlpool, steam rm, grill-indoors, grill-outdoors.

Window Exposures: North, south, east, west, park, lake, water, pond

FOR MULTI-UNIT SELLERS ONLY:

Total # of units _____, 3 bed rm unit in bldg? _____, total # of baths _____, actual zone _____

Unit 1: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Unit 2: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Unit 3: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Unit 4: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Appliances in unit #1: _____ Appliances in unit #2: _____

Appliances in unit #3: _____ Appliances in unit #4: _____

Tenant pays: all, electric, gas, heat, parking, scavenger, sewer, water, other, none

FOR VACANT LAND SELLERS ONLY:

Actual zoning: _____, Current use _____, Frontage/access: _____,

Road surface _____, Utilities to Site: _____

Please FAX the contract and Property Input Form to us @ FAX: 630.214.8160, along with any current listing sheet. Please mail your original contract and payment to: **American Capital Realty, Inc, 518 W 58th Place, Hinsdale, IL - 60521**

We reserve to cancel the listing if we do not receive payment by the 10th business day of the listing going live. Questions? Please Call: 1-800-MLS-1213